



**NATIONAL MANGO BOARD
FIRST HANDLER NOMINATIONS PACKET**

January 19, 2023

The National Mango Board (NMB) is seeking nominations to fill one (1) member seat for First Handler with the term beginning immediately.

To qualify as a first handler, nominees must be:

- Any person (excluding a common or contract carrier) receiving 500,000 or more pounds of mangos from producers in a calendar year and who as owner, agent, or otherwise ships or causes mangos to be shipped as specified in the Order. This definition includes those engaged in the business of buying, selling and/or offering for sale; receiving; packing; marketing; or distributing mangos in commercial quantities. The term first handler includes a producer who handles or markets mangos of the producer's own production. (7 CFR §1206.6)

As a mango First Handler, you qualify to nominate yourself or another party for the vacant position. If you are interested in serving, please complete and return the enclosed Nomination and Statement of Eligibility & Commitment form. To nominate another party, you will need to obtain a Statement of Eligibility & Commitment form from the other party certifying that they meet the eligibility requirements, are willing to be nominated, and if appointed, to serve on the Board.

Once eligible first handlers have been identified, a voting ballot will be mailed to all eligible first handlers to vote for two (2) candidates to be submitted to the Secretary of Agriculture (Secretary) for selection. The Secretary will then appoint one First Handler to serve on the Board.

The NMB must receive your nomination no later than 5:00 p.m. EST. on **Friday, February 24, 2023**. To download this packet please visit <http://www.mango.org/en/nominations>

Submission of Nominations to NMB

Once nomination forms are completed, nomination forms must be emailed, faxed or mailed to NMB. Incomplete or unsigned forms will not be accepted by the NMB. If you have any questions concerning this process, please contact Gabriela Rocha; NMB Operations Manager.

Mail to:

National Mango Board
Attn: Gabriela Rocha
3319 Maguire Blvd, Suite 129
Orlando, FL 32803

Tel: (407) 629-7318, Ext. 112
Cell: (321) 830-9430
Fax: (407) 629-7593
Email: Nominations@mango.org

NATIONAL MANGO BOARD**NOMINATION TO SERVE ON THE NATIONAL MANGO BOARD**

(Under the Mango Promotion, Research, and Information Order (7 CFR Part 1206))

The Mango Promotion, Research, and Information Order provides that importers, first handlers, domestic producers, and foreign producer organizations may submit nominees to serve on the National Mango Board. Nominees for first handlers and domestic producers may be submitted by respective entities; importers may submit nominees for their respective region(s); and eligible foreign producer organizations may submit nominees for foreign producer positions.

Attach a separate sheet if additional space is needed. Please submit a separate form for each nominee.

NAME, BUSINESS ADDRESS, AND TELEPHONE NUMBER OF NOMINEE	<p>CHECK ONE</p> <p>() DOMESTIC PRODUCER <i>Domestic Producer</i> means any person who is engaged in the production and sale of mangos in the United States and who owns, or shares the ownership and risk of loss of, the crop or a person who is engaged in the business of producing, or causing to be produced, mangos beyond the person's own family use and having value at first point of sale.</p> <p>() FIRST HANDLER <i>First Handler</i> means any person, (excluding a common or contract carrier), receiving 500,000 or more pounds of domestic mangos from producers in a calendar year and who as owner, agent, or otherwise ships or causes domestic mangos to be shipped as specified in the Order. This definition includes those engaged in the business of buying, selling and/or offering for sale; receiving; packing; grading; marketing; or distributing domestic mangos in commercial quantities. The term first handler includes a producer who handles or markets domestic mangos of the producer's own production.</p> <p>() IMPORTER <i>Importer</i> means any person importing 500,000 or more pounds of mangos into the United States in a calendar year as a principal or as an agent, broker, or consignee of any person who produces or handles mangos outside of the United States for sale in the United States, and who is listed as the importer of record for such mangos.</p> <p>() FOREIGN PRODUCER <i>Foreign Producer</i> means any person:</p> <ol style="list-style-type: none"> Who is engaged in the production and sale of mangos outside of the United States and who owns, or shares the ownership and risk of loss of the crop for sale in the U.S. market; or Who is engaged, outside of the United States, in the business of producing, or causing to be produced, mangos beyond the person's own family use and having value at first point of sale.
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NAME AND MAILING ADDRESS OF PARTY OR ELIGIBLE ORGANIZATION SUBMITTING NOMINATION

NAME OF RESPONDING OFFICIAL (PRINT)	SIGNATURE
TITLE OF RESPONDING OFFICIAL (PRINT)	DATE
RETURN ORIGINAL TO: NATIONAL MANGO BOARD 3319 Maguire Blvd. Ste. 129 Orlando, Fl. 32803 Telephone No. (407) 629-7318	

DIVERSITY STATEMENT

The National Mango Board (NMB) encourages industry members without regard to race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, size of business/operation, and marital or family status or other basis protected by U.S. law to participate in NMB activities and seek a position on the NMB.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0093. The time required to complete this information collection is estimated to average 15 minute per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: 1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW., Washington, D.C. 20250-9410; 2) fax: (202) 690-7442; or 3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.



STATEMENT OF ELIGIBILITY & COMMITMENT

I certify that I am a First Handler of mango in the United States and that I handled 500,000 pounds or more of fresh mango during the previous calendar year. I am willing to be nominated, and if appointed, to serve on the National Mango Board (NMB).

If appointed as a board member to the NMB, I understand I am expected to attend approximately three (3) in person meetings annually and three (3) committee meetings, either in person or via teleconference, per committee. I understand the NMB policy is to provide board members reimbursement for travel expenses that are deemed reasonable and necessary business costs.

(Please type or print)

Company/Business Name: _____

Nominee Name: _____

Title: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Business Telephone Number: _____ Fax: _____

Cellular Telephone Number: _____

E-mail: _____

Date: _____

Signature:



FREQUENTLY ASKED QUESTIONS ON NOMINATIONS

1. What is the deadline for submitting nominations?

Nominations must be received at the NMB's office by **February 24, 2023 by 5:00pm.** Late submissions will not be accepted.

2. Which positions are available for the current nominations?

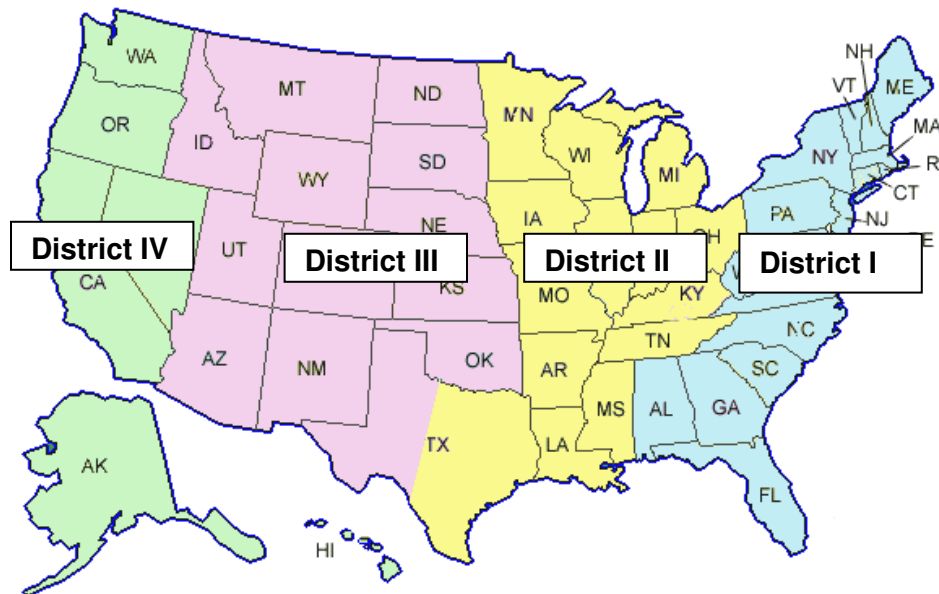
The following positions are available:

- **Foreign Producers: 2**
- **Importer (District II): 3**
- **Domestic Producer: 1**
- **First Handler: 1**

For the nomination packets visit: <http://www.mango.org/en/nominations>

3. What areas include the NMB Importer Districts?

These areas represent the U.S. Customs Districts.



4. How is the process for domestic producers, first handlers and importers conducted?

- NMB staff will send nomination packets to industry members
- After receiving nominations from industry members, NMB staff will mail or email voting ballots listing the candidates in alphabetical order
- For each position, the nominee who receives the highest number of votes and the nominee who receives the second highest number of votes will be submitted to the Secretary of Agriculture and in this order, i.e. in the current nominations, six names will be submitted for Importers in District II.
- NMB staff will send background forms to these nominees
- NMB staff will submit the number of votes and background information forms for each candidate to the Secretary

- *Of the two nominee names submitted for each position, the Secretary will appoint the NMB member, i.e. in the current nominations, three importers for District II)*

5. Who is eligible to be nominated or to vote for domestic producers, first handler and importers?

All known eligible domestic producers, first handlers and importers (produced or importer on record of 500,000 pounds or more of fresh mangos into the United States in the last calendar year). Reference the Mango Promotion, Research and Information Order for more information.

6. Can a company that has office locations in different Districts submit nominees for each of the Districts?

Yes.

7. Can a company that has an office location in only one District submit more than one nominee?

Yes.

8. In the instance, an industry member performs multiple tasks, for example, domestic producer, first handler and importer, can this industry member be nominated for all the three (3) categories?

Yes, they can nominate themselves and/or be nominated by their peers to all three (3) categories. The nominee must meet the eligibility of each seat they are nominated for.

9. How is voting for domestic producer, first handler, and importers going to be made?

Voting will be conducted via email and mail. .

10. Can a company that has office locations in different districts vote in each district?

Yes. For example, if a company operates in both District I and District II, the company may cast votes for both District I and District II.

11. How is the process for foreign producers conducted?

- *Foreign producers should be nominated by a Foreign Mango Organization (FMO) or can nominate themselves.*
- *NMB staff will solicit the names of nominees from known FMOs of the six (6) major mango producing countries exporting to the U.S.*
- *FMOs of each country may submit two nominee' names for each position*
- *NMB staff will also send a press release to the FMOs and ask them to send it out to the media*
- *NMB staff will submit the names of all candidates to the Secretary of Agriculture*
- *Out of the candidates submitted, the Secretary will appoint two NMB members*

12. What do you mean by “are you a federally registered lobbyist?” (question 8a. on background form)

- *Please confirm if you are a federally registered lobbyist in the United States.*

DIVERSITY STATEMENT

The NMB encourages industry members without regard to race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, size of business/operation, and marital or family status or other basis protected by U.S. law to participate in NMB activities and seek a position on the NMB.

For more information, visit [USDA website](#) regarding the importance of Diversity on Research & Promotion Boards



NATIONAL MANGO BOARD MEMBER ROLES AND RESPONSIBILITIES

1. Understand and comply with the Commodity Promotion, Research, and Information Act of 1996 (Act), the Mango Promotion, Research, and Information Order (Order), rules and regulations, and USDA guidelines.
2. Be dedicated to the mission, goals, and objectives of the Mango Board (Board). Represent the members of the mango industry.
 - a. Act as ambassador of the NMB
 - i. Speak on behalf of the NMB
 - ii. Represent NMB to peers
3. Serve the industry impartially, making decisions based on the welfare of the industry as a whole rather than on personal or business considerations. To ensure fair and equal treatment of all industry peers in market promotion and research programs.
4. Regularly attend the Mango Board meetings and come prepared to discuss the issues and business to be addressed.
5. Select Board officers, committees, and subcommittees at the start of each fiscal period or at other appropriate times.
6. Appoint an executive committee and delegate authority to administer duties under Board direction and within Board policies.
7. Develop Board policies, bylaws and procedures for approval by USDA for Board implementation, and recommend amendments to rules and regulations under the Order, as necessary.
8. Ensure staff compliance with the Act, Order, rules and regulations, bylaws, Board policies and procedures, and USDA policies.
9. Develop programs and projects to carry out the mission of the Board (use a fiscal year marketing plan) and forward to USDA for approval prior to implementation. Enter into contracts or agreements to develop and carry out approved programs and projects. Secure USDA approval prior to implementation of contracts and agreements.
10. Demonstrate fiscal responsibility by performing the following: recommend an assessment rate; prepare fiscal budgets; amend budgets as necessary; set a reserve; ensure that the staff issues monthly financial reports and accurate records of Board actions and transactions; ensure that the books of the board are audited each fiscal year; and evaluate the effectiveness of all programs and projects to assure wise stewardship of industry funds.

11. Ensure efficient and timely enforcement of the Act and Order by staff; ensure identification, investigation/audit of violators and the complete documentation of cases and a timely referral of compliance cases to USDA.
12. Assist in securing qualified candidates for membership on the Board.
13. Promote industry unity. Advise the industry of the Board's mission, goals, objectives, projects and programs. Support the programs, projects, and actions of the Board outside of its meetings.
14. Maintain the highest standard of personal and professional conduct when representing the Board. Avoid conflicts of interest and appearances of conflicts of interest.
15. Make decisions for the good of the entire industry.