



NATIONAL MANGO BOARD FROZEN MANGO IMPORTER NOMINATIONS

September 3, 2019

The National Mango Board (NMB) is seeking nominations from frozen mango importers to fill two (2) member seat on the NMB for terms beginning in January 2020.

According to the Information Order, in order to be eligible to serve on the Board as an importer, any person importing mangos into the United States in a calendar year as a principal or as an agent, broker, or consignee of any person who produces or handles mangos outside of the United States for sale in the United States, and who is listed as the importer of record for such frozen mangos. Eligible nominees must import 200,000 pounds or more of frozen mangos annually.

As a frozen mango importer, you qualify to nominate yourself or someone else for importer positions on the Board in the forthcoming election. If you are interested in serving, please complete and return the enclosed Nomination and Statement of Eligibility & Commitment forms. If you would like to nominate someone else, you will need to obtain a Statement of Eligibility & Commitment from the other person certifying that he or she meets the eligibility requirements, is willing to be nominated, and if appointed, to serve on the Board. If you are nominating more than one person, please make copies or you can download the forms from the NMB's web site: <http://www.mango.org/en/nominations>

Once eligible importers has been identified, a ballot will be prepared and mailed to all eligible frozen importers to determine those importers to be submitted to the Secretary of Agriculture for selection. Two names are needed for each position available (four names for the current nomination). The Secretary will then appoint two importer to serve on the Board.

Nominations must be received by NMB no later than 5:00 p.m. EST. on **Friday, September 20, 2019.**

Submission of Nomination to NMB

Once nomination forms are completed, please email, fax or mail forms to NMB. Incomplete or unsigned information will not be accepted. If you have any questions concerning this process, please contact Anna Deschamps-Polonia at NMB Operations Specialist.

Mail to:

National Mango Board
Attn: Anna Deschamps-Polonia
3101 Maguire Blvd, Suite 111
Orlando, FL 32803

Tel: (407) 629-7318, Ext. 112
Fax: (407) 629-7593
Email: apolonia@mango.org

NOMINATION FORM FOR FOREIGN PROCESSORS AND IMPORTERS OF FROZEN MANGOS**NOMINATION TO SERVE ON THE NATIONAL MANGO BOARD**

(Under the Mango Promotion, Research, and Information Order (7 CFR Part 1206))

The Mango Promotion, Research, and Information Order provides that frozen mango importers and foreign processors of frozen mangos may submit nominees to serve on the National Mango Board. Importers of frozen mangos may submit their names for consideration to serve on the National Mango Board. Foreign processors of frozen mangos or organizations may submit nominees to serve on the National Mango Board.

Attach a separate sheet if additional space is needed. Please submit a separate form for each nominee.

NAME, BUSINESS ADDRESS, AND TELEPHONE NUMBER OF NOMINEE	<p>CHECK ONE</p> <p>() FROZEN MANGO IMPORTER <i>Importer</i> means any person importing mangos into the United States in a calendar year as a principal or as an agent, broker, or consignee of any person who produces or handles mangos outside of the United States for sale in the United States, and who is listed as the importer of record for such frozen mangos. Eligible nominees must import 200,000 pounds or more of frozen mangos annually</p> <p>() FOREIGN PROCESSOR <i>Foreign processor of frozen mangos or foreign processor</i> means any person: (1) Who is engaged in the preparation of frozen mangos for market to the United States and/or who owns or shares the ownership and risk of loss of such mangos; and (2) Who exports frozen mangos to the United States.</p>
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NAME AND MAILING ADDRESS OF PARTY OR ELIGIBLE ORGANIZATION SUBMITTING NOMINATION

NAME OF RESPONDING OFFICIAL (PRINT)	SIGNATURE
TITLE OF RESPONDING OFFICIAL (PRINT)	DATE

RETURN ORIGINAL TO: NATIONAL MANGO BOARD
3101 Maguire Blvd., Suite 111
Orlando, FL 32803

DIVERSITY STATEMENT

The National Mango Board (NMB) encourages industry members without regard to race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, size of business/operation, and marital or family status or other basis protected by U.S. law to participate in NMB activities and seek a position on the NMB.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-NEW. The time required to complete this information collection is estimated to average 15 minute per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: 1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; 2) fax: (202) 690-7442; or 3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

STATEMENT OF ELIGIBILITY & COMMITMENT

I certify that I am a U.S. importer of mangos and I imported 200,000 pounds or more of frozen mangos in the previous calendar year. I am willing to be nominated, and if appointed, to serve on the National Mango Board (NMB).

If appointed as a board member to the NMB, I understand I am expected to attend approximately three (3) in person meetings annually and three (3) committee meetings, either in person or via teleconference, per committee. I understand the NMB policy is to provide board members reimbursement for travel expenses that are deemed reasonable and necessary business costs.

(Please type or print)

Company/Business Name: _____

Nominee Name: _____

Title: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Business Telephone Number: _____ Fax: _____

Cellular Telephone Number: _____

E-mail: _____

Date: _____

Signature:



FREQUENTLY ASKED QUESTIONS REGARDING FROZEN MANGO NOMINATIONS

1. What is the deadline for submitting nominations?

*Nominations must be received at the NMB's office by **September 20, 2019***

2. Which positions are available for the upcoming frozen mango nominations?

The following positions are available:

- *Foreign Producers: 1 position*
- *Importers: 2 positions*

For a copy of the nomination packet please visit: <http://www.mango.org/en/nominations>

3. How is the process for frozen mango importers conducted?

- *NMB staff sends nomination packets to all known eligible importers of Frozen Mangos*
- *After receiving nominations from industry members, NMB staff sends mail ballots, listing the candidates in alphabetical order*
- *For each position, the nominee who receives the highest number of votes and the nominee who receives the second highest number of votes will be the nominees' submitted to the Secretary of Agriculture NMB staff send background forms to these nominees*
- *NMB staff submits the number of votes and background information forms for each candidate to the Secretary of Agriculture*
- *Out of the two nominees' names submitted for each position, the Secretary of Agriculture will appoint the NMB member*

4. Who is eligible to be nominated and/or to vote for importers?

All known eligible importers (importers of record that import 200,000 pounds or more of frozen mangos into the United States during the last calendar year).

5. How is voting for frozen importers conducted?

Voting is conducted by email, fax, and mail

6. How is the process for foreign frozen producers going to be conducted?

- *NMB staff send nomination packets to all known eligible foreign producers of frozen mangos.*
- *NMB staff submits the names of all candidates to the Secretary of Agriculture*
- *From the list candidates submitted, the Secretary of Agriculture appoints two NMB members*

DIVERSITY STATEMENT

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NATIONAL MANGO BOARD MEMBER ROLES AND RESPONSIBILITIES

1. Understand and comply with the Commodity Promotion, Research, and Information Act of 1996 (Act), the Mango Promotion, Research, and Information Order (Order), rules and regulations, and USDA guidelines.
2. Be dedicated to the mission, goals, and objectives of the National Mango Board (Board). Represent the members of the mango industry.
 - a. Act as ambassador of the NMB
 - i. Speak on behalf of the NMB
 - ii. Represent NMB to peers
3. Serve the industry impartially, making decisions based on the welfare of the industry as a whole rather than on personal or business considerations. To ensure fair and equal treatment of all industry peers in market promotion and research programs.
4. Regularly attend Board meetings and come prepared to discuss the issues and business to be addressed.
5. Select Board officers, committees, and subcommittees at the start of each fiscal period or at other appropriate times.
6. Appoint an executive committee and delegate authority to administer duties under Board direction and within Board policies.
7. Develop Board policies, bylaws and procedures for approval by USDA for Board implementation, and recommend amendments to rules and regulations under the Order, as necessary.
8. Ensure staff compliance with the Act, Order, rules and regulations, bylaws, Board policies and procedures, and USDA policies.
9. Develop programs and projects to carry out the mission of the Board (use a fiscal year marketing plan) and forward to USDA for approval prior to implementation. Enter into contracts or agreements to develop and carry out approved programs and projects. Secure USDA approval prior to implementation of contracts and agreements.
10. Demonstrate fiscal responsibility by performing the following: recommend an assessment rate; prepare fiscal budgets; amend budgets as necessary; set a reserve; ensure that the staff issues monthly financial reports and accurate records of Board actions and transactions; ensure that the books of the board are audited each fiscal year; and evaluate the effectiveness of all programs and projects to assure wise stewardship of industry funds.

11. Ensure efficient and timely enforcement of the Act and Order by staff; ensure identification, investigation/audit of violators and the complete documentation of cases and a timely referral of compliance cases to USDA.
12. Assist in securing qualified candidates for membership on the Board.
13. Promote industry unity. Advise the industry of the Board's mission, goals, objectives, projects and programs. Support the programs, projects, and actions of the Board outside of its meetings.
14. Maintain the highest standard of personal and professional conduct when representing the Board. Avoid conflicts of interest and appearances of conflicts of interest.
15. Make decisions for the good of the entire industry.