



## **NATIONAL MANGO BOARD FOREIGN PRODUCER NOMINATIONS**

February 04, 2019

The National Mango Board (NMB) is seeking nominations from mango foreign producer organizations to fill three (3) member seats on the NMB for terms beginning January 2020.

According to the Information Order, in order to be eligible to serve on the Board as a foreign producer, a person must be engaged in the production and sale of mangos outside of the United States and own, or share the ownership and risk of loss of the crop for sale in the U.S. market or is engaged, outside of the United States, in the business of producing, or causing to be produced, mangos beyond the person's own family use and having value at first point of sale to the United States.

Once eligible foreign producers have been identified, those foreign producers' names will be submitted to the Secretary of Agriculture (Secretary) for selection. The Secretary will then appoint three (3) foreign producer members to serve on the Board.

Nominations documents must be received by NMB no later than 5:00 p.m. EST. on **Wednesday, February 20, 2019.**

### **Submission of Nomination to NMB**

Once nomination forms are completed, please email, fax, or mail to NMB. **Only Original background forms must be mail to NMB.** Incomplete or unsigned information will not be accepted. If you have any questions concerning this process, please contact Anna Deschamps-Polonia, NMB Operations Specialist.

### **Mail to:**

National Mango Board  
Attn: Anna Deschamps-Polonia  
3101 Maguire Blvd, Suite 111  
Orlando, FL 32803

Tel: (407) 629-7318, Ext. 112  
Fax: (407) 629-7593  
Email: [apolonia@mango.org](mailto:apolonia@mango.org)

**NATIONAL MANGO BOARD**

**NOMINATION TO SERVE ON THE NATIONAL MANGO BOARD**

(Under the Mango Promotion, Research, and Information Order (7 CFR Part 1206))

The Mango Promotion, Research, and Information Order provides that importers, first handlers, domestic producers, and foreign producer organizations may submit nominees to serve on the National Mango Board. Nominees for first handlers and domestic producers may be submitted by respective entities; importers may submit nominees for their respective region(s); and eligible foreign producer organizations may submit nominees for foreign producer positions. The National Mango Board shall nominate wholesaler and/or retailer members.

Attach a separate sheet if additional space is needed. Please submit a separate form for each nominee.

NAME, BUSINESS ADDRESS, AND TELEPHONE NUMBER OF NOMINEE	CHECK ONE  <input type="checkbox"/> <b>DOMESTIC PRODUCER</b> <i>Domestic Producer</i> means any person who is engaged in the production and sale of mangos in the United States and who owns, or shares the ownership and risk of loss of, the crop or a person who is engaged in the business of producing, or causing to be produced, mangos beyond the person's own family use and having value at first point of sale.  <input type="checkbox"/> <b>FIRST HANDLER</b> <i>First Handler</i> means any person, (excluding a common or contract carrier), receiving 500,000 or more pounds of mangos from producers in a calendar year and who as owner, agent, or otherwise ships or causes mangos to be shipped as specified in the Order. This definition includes those engaged in the business of buying, selling and/or offering for sale; receiving; packing; grading; marketing; or distributing mangos in commercial quantities. The term first handler includes a producer who handles or markets mangos of the producer's own production.  <input type="checkbox"/> <b>IMPORTER</b> <i>Importer</i> means any person importing 500,000 or more pounds of mangos into the United States in a calendar year as a principal or as an agent, broker, or consignee of any person who produces or handles mangos outside of the United States for sale in the United States, and who is listed as the importer of record for such mangos.  <input type="checkbox"/> <b>FOREIGN PRODUCER</b> <i>Foreign Producer</i> means any person: 1. Who is engaged in the production and sale of mangos outside of the United States and who owns, or shares the ownership and risk of loss of the crop for sale in the U.S. market or 2. Who is engaged, outside of the United States, in the business of producing, or causing to be produced, mangos beyond the person's own family use and having value at first point of sale.
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NAME AND MAILING ADDRESS OF PARTY OR ELIGIBLE ORGANIZATION SUBMITTING NOMINATION

NAME OF RESPONDING OFFICIAL (PRINT)	SIGNATURE
TITLE OF RESPONDING OFFICIAL (PRINT)	DATE

RETURN ORIGINAL TO: NATIONAL MANGO BOARD  
 3101 Maguire Blvd., Suite 111  
 Orlando, FL 32803

**DIVERSITY STATEMENT**

The National Mango Board (NMB) encourages industry members without regard to race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, size of business/operation, and marital or family status or other basis protected by U.S. law to participate in NMB activities and seek a position on the NMB.

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0093. The time required to complete this information collection is estimated to average 15 minute per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

*The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.*

## STATEMENT OF ELIGIBILITY & COMMITMENT

I certify that I am a foreign producer of mangos. If appointed as a board member to the NMB, I understand that I am expected to attend approximately three (3) in person meetings annually and three (3) committee meetings, either in person or via teleconference, per committee. I understand the NMB policy is to provide board members reimbursement for travel expenses that are deemed reasonable and necessary business costs.

***(Please type or print)***

Company/Business Name: \_\_\_\_\_

Nominee Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Cellular Telephone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature:

United States Department of Agriculture  
**ADVISORY COMMITTEE OR RESEARCH AND PROMOTION  
 BACKGROUND INFORMATION**

**National Mango Board**

**Privacy Act Notice**

Public Laws 95-113 and 93-579 permit collection of the data requested on this form. The information is used to determine qualifications, suitability and availability for service on advisory committees or research and promotion boards/councils. The information will be used to conduct background clearances and/or for annual reports on advisory committees or research and promotion boards/councils. Failure to submit this information may result in non-selection of a prospective advisory committee member, board/council member or termination of the committee or board/council.

**PLEASE PRINT CLEARLY OR TYPE**

1. Name (Last, First, Middle) – Mr., Mrs., Miss., Ms., Dr.	2. Social Security Number: Passport Number (foreign citizens only): Issuing Country: ( <i>foreign citizens only</i> ) Expiration Date: ( <i>foreign citizens only</i> )
3. Residential Address (include ZIP code):	4. Business No.  Home No:  Cell or Mobile:  FAX:  e-Mail Address:
5. Place of Birth:	6. Date of Birth:

7. *This information is Voluntary and data will not be used to grant preferential treatment:* (See last page for definition of categories.)

What is your gender?	Ethnicity:	What is your race? ( <i>Mark one or more</i> )
<input type="checkbox"/> Male	<input type="checkbox"/> Hispanic or Latino	<input type="checkbox"/> American Indian or Alaska Native
<input type="checkbox"/> Female	<input type="checkbox"/> Not Hispanic or Latino	<input type="checkbox"/> Asian
		<input type="checkbox"/> Black or African American
		<input type="checkbox"/> Native Hawaiian or Other Pacific Islander
		<input type="checkbox"/> White

8. Company/Business Name:	8a. Are you a federally registered lobbyist?
9. Company/Business Address (include ZIP Code):	9a. Occupation/Title:

**10. To be Completed by Domestic Producers Only**

How long have you been engaged in **production** of mangos? \_\_\_\_\_

How many pounds of mangos did you **produce** last year? \_\_\_\_\_

**To be Completed by Foreign Producers Only**

Do you **export** your mango crop to the U.S.? \_\_\_\_\_

How many pounds of mangos did you **export** to the U.S.? \_\_\_\_\_

Approximately what percentage of your mango crop did you **export** to the U.S.? \_\_\_\_\_

**To be Completed by Handlers and Importers**

How long have you been engaged in the **handling** of mangos? \_\_\_\_\_

How many pounds of mangos did you **handle** last year? \_\_\_\_\_

How long have you been engaged in **importing** mangos? \_\_\_\_\_

How many pounds of mangos did you **import** last year? \_\_\_\_\_

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10a. If applicable, how long have you been engaged in farming or production, and what is the size of your farming operation. (i.e. List acreage and pounds produced by kind of crop, as well as, kinds and numbers of livestock?)

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11. List your business experience. *(Use the Continuation Sheet for additional space to answer.)*

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12. List education and any specialized experience. *(Use the Continuation Sheet for additional space to answer.)*

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13. List applicable farm/handler/producer/importer or co-op member industry organizations (indicate whether a member or officer and how long affiliated).

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14. List other affiliations and/or service as a community leader that would benefit you in your role as a member of the advisory committee or research and promotion board/council.

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15. List any Federal advisory committee or board on which you are currently a member and the number of years you have served on that committee or board. *(To be completed by current Advisory Committee Members Only)*

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16. List sources of income in excess of \$10,000 for the past calendar year from other than your primary employment. List only sources; do not show amounts of income from each source. *(To be completed by Advisory Committee Nominees Only)*

\_\_\_\_\_  
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17. Have you ever been convicted of a felony? (A felony is defined as any violation of law punishable by imprisonment of longer than one year). ( ) Yes ( ) No. If yes, please explain on the attached continuation sheet.

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18. As a result of your participation in Federal programs, have any judgments been rendered against you? As a result of participation in any governmental programs relative to the purposes of the advisory committee or research and promotion board/council for which you are a nominee, have any civil or criminal actions been initiated against you?  
( ) Yes ( ) No. If yes, please explain on the attached continuation sheet.

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19. Name as you would prefer it to appear on official correspondence.

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Signature

Date

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**Continuation Sheet for Form AD-755**

If you need more space for an answer, use this sheet. Please number each answer to correspond to the number on Form AD-755. When you have completed your answer(s), attach to Form AD-755.

**National Mango Board**

Name (Last, First, Middle) \_\_\_\_\_

Social Security or Passport Number: \_\_\_\_\_

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0001. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET center at (202) 720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

Form – AD-755 Approved OMB No. 0505-0001  
Expiration Date 9/30/2018

## **Definition of Ethnicity and Race Categories**

### **Ethnicity:**

*Hispanic or Latino.* A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

### **Race:**

*American Indian or Alaska Native* – A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

*Asian* – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

*Black or African American* – A person having origins in any of the black racial groups of Africa.

*Native Hawaiian or Other Pacific Islander* – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

*White* – A person having origins in any of the original peoples of Europe, the Middle East or North Africa.





## FREQUENTLY ASKED QUESTIONS ON NOMINATIONS

### 1. What is the deadline for submitting nominations?

Nominations must be received at the NMB's office by **February 20, 2019**

### 2. Which positions are available for the current nominations?

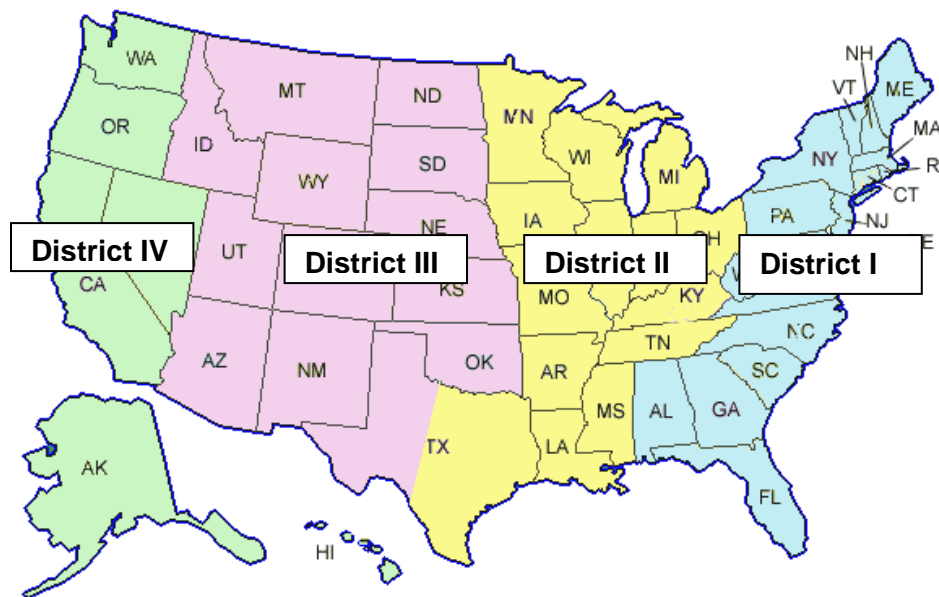
The following positions are available:

- Foreign Producers: 3
- Importers District III: 1
- Importers District IV: 2

For the nomination packets visit: <http://www.mango.org/en/nominations>

### 3. What areas include the NMB Importer Districts?

These areas represent the U.S. Customs Districts.



### 4. How is the process for domestic producers, first handlers and importers going to be conducted?

- NMB staff will send nomination packets to all known eligible importers in Districts III and IV
- After receiving nominations from industry members, NMB staff will send mail ballots, listing the candidates in alphabetical order
- For each position, the nominee who receives the highest number of votes and the nominee who receives the second highest number of votes will be the nominees' names to be submitted to the Secretary of Agriculture and in this order, i.e. in the current nominations, two names will be submitted for Importers in District III, four names for importers in District IV
- NMB staff will send background forms to these nominees
- NMB staff will submit the number of votes and background information forms for each candidate to the Secretary
- Out of the two nominees' names submitted for each position, the Secretary will appoint the NMB member, i.e. in the current nominations, one importer for District III and two importers for District IV

**5. Who is eligible to be nominated or to vote for domestic producers, first handler and importers?**

*All known eligible domestic producers, first handlers and importers (produced or importer on record of 500,000 pounds or more of fresh mangos into the United States in the last calendar year).*

**6. Can a company that has office locations in different Districts submit nominees for each of the Districts?**

Yes.

**7. Can a company that has an office location in only one District submit more than one nominee?**

Yes.

**8. In the instances an industry member performs multiple tasks, for example, domestic producer, first handler and importer, can this industry member be nominated for all the three (3) categories?**

*Yes, they can nominate themselves and/or be nominated by their peers to all three (3) categories if they meet the eligibility requirements*

**9. How is voting for domestic producer, first handler, and importers going to be made?**

*Voting will be made by email, faxed and mailed.*

**10. Can a company that has office locations in different Districts vote in each District?**

*Yes. For example, if a company operates in both District I and District II, the company may cast votes for both District I and District II.*

**11. How is the process for foreign producers going to be conducted?**

- *Foreign producers should be nominated by a Foreign Mango Organization (FMO) or can nominate themselves.*
- *NMB staff will solicit the names of nominees from known FMOs of the six (6) major mango producing countries exporting to the U.S.*
- *FMOs of each country may submit two nominees' names for each position, i.e. in the current nominations, each organization may submit four nominees' names*
- *NMB staff will also send a press release to the FMOs and ask them to send it out to the media*
- *NMB staff will submit the names of all candidates to the Secretary of Agriculture*
- *Out of the candidates submitted, the Secretary will appoint two NMB members*

**DIVERSITY STATEMENT**

The NMB encourages industry members without regard to race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, size of business/operation, and marital or family status or other basis protected by U.S. law to participate in NMB activities and seek a position on the NMB.

For more information, visit USDA website regarding the importance of Diversity on Research & Promotion Boards

## **NATIONAL MANGO BOARD MEMBER ROLES AND RESPONSIBILITIES**

1. Understand and comply with the Commodity Promotion, Research, and Information Act of 1996 (Act), the Mango Promotion, Research, and Information Order (Order), rules and regulations, and USDA guidelines.
2. Be dedicated to the mission, goals, and objectives of the Mango Board (Board). Represent the members of the mango industry.
  - a. Act as ambassador of the NMB
    - i. Speak on behalf of the NMB
    - ii. Represent NMB to peers
3. Serve the industry impartially, making decisions based on the welfare of the industry as a whole rather than on personal or business considerations. To ensure fair and equal treatment of all industry peers in market promotion and research programs.
4. Regularly attend the Mango Board meetings and come prepared to discuss the issues and business to be addressed.
5. Select Board officers, committees, and subcommittees at the start of each fiscal period or at other appropriate times.
6. Appoint an executive committee and delegate authority to administer duties under Board direction and within Board policies.
7. Develop Board policies, bylaws and procedures for approval by USDA for Board implementation, and recommend amendments to rules and regulations under the Order, as necessary.
8. Ensure staff compliance with the Act, Order, rules and regulations, bylaws, Board policies and procedures, and USDA policies.
9. Develop programs and projects to carry out the mission of the Board (use a fiscal year marketing plan) and forward to USDA for approval prior to implementation. Enter into contracts or agreements to develop and carry out approved programs and projects. Secure USDA approval prior to implementation of contracts and agreements.
10. Demonstrate fiscal responsibility by performing the following: recommend an assessment rate; prepare fiscal budgets; amend budgets as necessary; set a reserve; ensure that the staff issues monthly financial reports and accurate records of Board actions and transactions; ensure that the books of the board are audited each fiscal year; and evaluate the effectiveness of all programs and projects to assure wise stewardship of industry funds.
11. Ensure efficient and timely enforcement of the Act and Order by staff; ensure identification, investigation/audit of violators and the complete documentation of cases and a timely referral of compliance cases to USDA.
12. Assist in securing qualified candidates for membership on the Board.
13. Promote industry unity. Advise the industry of the Board's mission, goals, objectives, projects and programs. Support the programs, projects, and actions of the Board outside of its meetings.
14. Maintain the highest standard of personal and professional conduct when representing the Board. Avoid conflicts of interest and appearances of conflicts of interest.
15. Make decisions for the good of the entire industry.