



## **NATIONAL MANGO BOARD DOMESTIC PRODUCER NOMINATIONS**

February 5, 2018

The National Mango Board (NMB) is seeking nominations from mango domestic producers to fill one (1) member seat on the NMB.

According to the Information Order, in order to be eligible to serve on the Board as a domestic producer a person must be engaged in the production and sale of mangos in the United States and who owns, or shares the ownership and risk of loss of, the crop or a person who is engaged in the business of producing, or causing to be produced, mangos beyond the person's own family use and having value at first point of sale to the United States.

As a mango domestic producer, you qualify to nominate yourself or someone else for the domestic producer position on the Board in the forthcoming election. If you are interested in serving, please complete and return the enclosed Nomination and Statement of Eligibility & Commitment forms. If you would like to nominate someone else, you will need to obtain a Statement of Eligibility & Commitment from the other person certifying that he or she meets the eligibility requirements, is willing to be nominated, and if appointed, to serve on the Board. If you are nominating more than one person, please make copies or you can download the forms from the NMB's web site: <http://www.mango.org/industry/board-member-nominations>

Once eligible domestic producers have been identified, a ballot will be prepared and mailed to all eligible domestic producers to determine those domestic producers to be submitted to the Secretary of Agriculture (Secretary) for selection. Two names are needed for each position available (a total of two names for the current nomination). The Secretary will then appoint one domestic producer to serve on the Board.

Nominations must be received by NMB no later than 5:00 p.m. EST on **Wednesday, February 21, 2018.**

### **Submission of Nomination to NMB**

Once nomination forms are completed, please email, fax or mail forms to NMB. Incomplete or unsigned information will not be accepted. If you have any questions concerning this process, please contact Anna Deschamps-Polonia, NMB Operations Specialist.

### **Mail to:**

National Mango Board  
Attn: Anna Deschamps-Polonia  
3101 Maguire Blvd, Suite 111  
Orlando, FL 32803

Tel: (407) 629-7318, Ext. 112  
Fax: (407) 629-7593  
Email: [apolonia@mango.org](mailto:apolonia@mango.org)

**NATIONAL MANGO BOARD**

**NOMINATION TO SERVE ON THE NATIONAL MANGO BOARD**

(Under the Mango Promotion, Research, and Information Order (7 CFR Part 1206))

The Mango Promotion, Research, and Information Order provides that importers, first handlers, domestic producers, and foreign producer organizations may submit nominees to serve on the National Mango Board. Nominees for first handlers and domestic producers may be submitted by respective entities; importers may submit nominees for their respective region(s); and eligible foreign producer organizations may submit nominees for foreign producer positions. The National Mango Board shall nominate wholesaler and/or retailer members.

Attach a separate sheet if additional space is needed. Please submit a separate form for each nominee.

NAME, BUSINESS ADDRESS, AND TELEPHONE NUMBER OF NOMINEE

CHECK ONE

( ) DOMESTIC PRODUCER

**Domestic Producer** means any person who is engaged in the production and sale of mangos in the United States and who owns, or shares the ownership and risk of loss of, the crop or a person who is engaged in the business of producing, or causing to be produced, mangos beyond the person's own family use and having value at first point of sale.

( ) FIRST HANDLER

**First Handler** means any person, (excluding a common or contract carrier), receiving 500,000 or more pounds of mangos from producers in a calendar year and who as owner, agent, or otherwise ships or causes mangos to be shipped as specified in the Order. This definition includes those engaged in the business of buying, selling and/or offering for sale; receiving; packing; grading; marketing; or distributing mangos in commercial quantities. The term first handler includes a producer who handles or markets mangos of the producer's own production.

( ) IMPORTER

**Importer** means any person importing 500,000 or more pounds of mangos into the United States in a calendar year as a principal or as an agent, broker, or consignee of any person who produces or handles mangos outside of the United States for sale in the United States, and who is listed as the importer of record for such mangos.

( ) FOREIGN PRODUCER

**Foreign Producer** means any person:

1. Who is engaged in the production and sale of mangos outside of the United States and who owns, or shares the ownership and risk of loss of the crop for sale in the U.S. market or
2. Who is engaged, outside of the United States, in the business of producing, or causing to be produced, mangos beyond the person's own family use and having value at first point of sale.

NAME AND MAILING ADDRESS OF PARTY OR ELIGIBLE ORGANIZATION SUBMITTING NOMINATION

NAME OF RESPONDING OFFICIAL (PRINT)

SIGNATURE

TITLE OF RESPONDING OFFICIAL (PRINT)

DATE

RETURN ORIGINAL TO: NATIONAL MANGO BOARD  
3101 Maguire Blvd., Suite 111  
Orlando, FL 32803

**DIVERSITY STATEMENT**

The National Mango Board (NMB) encourages industry members without regard to race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, size of business/operation, and marital or family status or other basis protected by U.S. law to participate in NMB activities and seek a position on the NMB.

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0093. The time required to complete this information collection is estimated to average 15 minute per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

*The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.*

## STATEMENT OF ELIGIBILITY & COMMITMENT

I certify that I am a U.S. domestic producer of mangos. I am willing to be nominated, and if appointed, to serve on the National Mango Board (NMB).

If appointed as a board member to the NMB, I understand I am expected to attend approximately three (3) in person meetings annually and three (3) committee meetings, either in person or via teleconference, per committee. I understand the NMB policy is to provide board members reimbursement for travel expenses that are deemed reasonable and necessary business costs.

***(Please type or print)***

Company/Business Name: \_\_\_\_\_

Nominee Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Cellular Telephone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature:



## **FREQUENTLY ASKED QUESTIONS ON NOMINATIONS**

### **1. What is the deadline for submitting nominations?**

*Nominations must be received at the NMB's office by **February 21, 2018***

### **2. Which positions are available for the current nominations?**

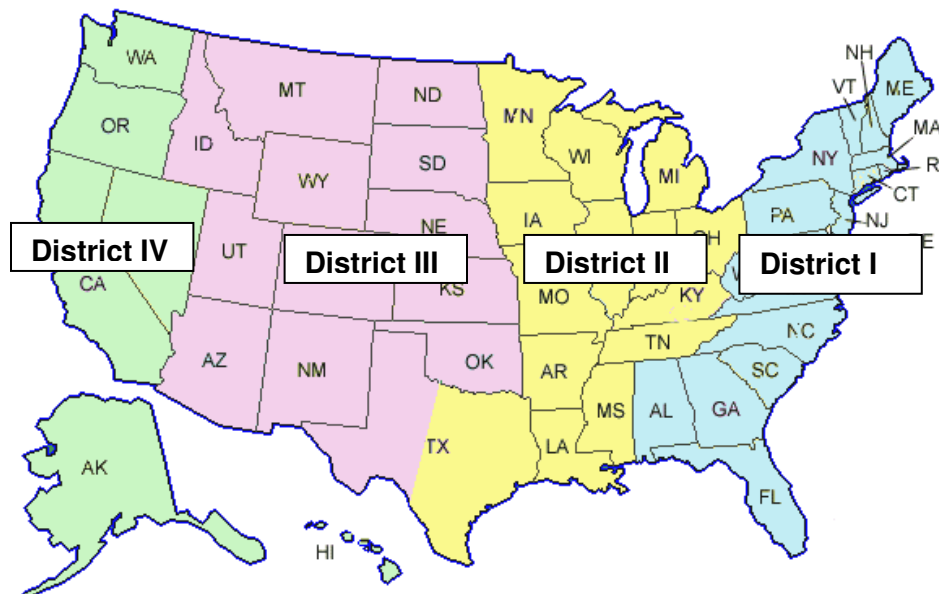
*The following positions are available:*

- *Importers District I: 2*
- *First Handler: 1*
- *Domestic Producer: 1*
- *Foreign Producers: 2*

*For the nomination packets visit: <http://www.mango.org/en/nominations>*

### **3. What areas include the NMB Importer Districts?**

*These areas represent the U.S. Customs Districts.*



### **4. How is the process for domestic producers, first handlers and importers going to be conducted?**

- *NMB staff will send nomination packets to all known eligible domestic producers, first handlers, and all known eligible importers in Districts I*
- *After receiving nominations from industry members, NMB staff will send mail ballots, listing the candidates in alphabetical order*
- *For each position, the nominee who receives the highest number of votes and the nominee who receives the second highest number of votes will be the nominees' names to be submitted to the Secretary of Agriculture and in this order, i.e. in the current nominations, two names will be submitted for domestic producers, four names for importers in District I and two names for first handlers*
- *NMB staff will send background forms to these nominees*
- *NMB staff will submit the number of votes and background information forms for each candidate to the Secretary*

- *Out of the two nominees' names submitted for each position, the Secretary will appoint the NMB member, i.e. in the current nominations, one domestic producer, two importers for District I and one first handler*

**5. Who is eligible to be nominated or to vote for domestic producers, first handler and importers?**

*All known eligible importers (produced or importer on record of 500,000 pounds or more of fresh mangos into the United States in the last calendar year).*

**6. Can a company that has office locations in different Districts submit nominees for each of the Districts?**

*Yes.*

**7. Can a company that has an office location in only one District submit more than one nominee?**

*Yes.*

**8. In the instances an industry member performs multiple tasks, for example, domestic producer, first handler and importer, can this industry member be nominated for all the three (3) categories?**

*Yes, they can nominate themselves and/or be nominated by their peers to all three (3) categories if they meet the eligibility requirements.*

**9. How is voting for domestic producer, first handler, and importers going to be made?**

*Voting will be made by email, faxed and mailed.*

**10. Can a company that has office locations in different Districts vote in each District?**

*Yes. For example, if a company operates in both District I and District II, the company may cast votes for both District I and District II.*

**11. How is the process for foreign producers going to be conducted?**

- *Foreign producers should be nominated by a Foreign Mango Organization (FMO) or can nominate themselves*
- *NMB staff will solicit the names of nominees from known FMOs of the six (6) major mango producing countries exporting to the U.S.*
- *FMOs of each country may submit two nominees' names for each position, i.e. in the current nominations, each organization may submit four nominees' names*
- *NMB staff will also send a press release to the FMOs and ask them to send it out to the media*
- *NMB staff will submit the names of all candidates to the Secretary of Agriculture*
- *Out of the candidates submitted, the Secretary will appoint two NMB members*

**DIVERSITY STATEMENT**

The NMB encourages industry members without regard to race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, size of business/operation, and marital or family status or other basis protected by U.S. law to participate in NMB activities and seek a position on the NMB.

For more information, visit USDA website regarding the importance of Diversity on Research & Promotion Boards.

## **NATIONAL MANGO BOARD MEMBER ROLES AND RESPONSIBILITIES**

1. Understand and comply with the Commodity Promotion, Research, and Information Act of 1996 (Act), the Mango Promotion, Research, and Information Order (Order), rules and regulations, and USDA guidelines.
2. Be dedicated to the mission, goals, and objectives of the Mango Board (Board). Represent the members of the mango industry.
  - a. Act as ambassador of the NMB
    - i. Speak on behalf of the NMB
    - ii. Represent NMB to peers
3. Serve the industry impartially, making decisions based on the welfare of the industry as a whole rather than on personal or business considerations. To ensure fair and equal treatment of all industry peers in market promotion and research programs.
4. Regularly attend the Mango Board meetings and come prepared to discuss the issues and business to be addressed.
5. Select Board officers, committees, and subcommittees at the start of each fiscal period or at other appropriate times.
6. Appoint an executive committee and delegate authority to administer duties under Board direction and within Board policies.
7. Develop Board policies, bylaws and procedures for approval by USDA for Board implementation, and recommend amendments to rules and regulations under the Order, as necessary.
8. Ensure staff compliance with the Act, Order, rules and regulations, bylaws, Board policies and procedures, and USDA policies.
9. Develop programs and projects to carry out the mission of the Board (use a fiscal year marketing plan) and forward to USDA for approval prior to implementation. Enter into contracts or agreements to develop and carry out approved programs and projects. Secure USDA approval prior to implementation of contracts and agreements.
10. Demonstrate fiscal responsibility by performing the following: recommend an assessment rate; prepare fiscal budgets; amend budgets as necessary; set a reserve; ensure that the staff issues monthly financial reports and accurate records of Board actions and transactions; ensure that the books of the board are audited each fiscal year; and evaluate the effectiveness of all programs and projects to assure wise stewardship of industry funds.
11. Ensure efficient and timely enforcement of the Act and Order by staff; ensure identification, investigation/audit of violators and the complete documentation of cases and a timely referral of compliance cases to USDA.
12. Assist in securing qualified candidates for membership on the Board.
13. Promote industry unity. Advise the industry of the Board's mission, goals, objectives, projects and programs. Support the programs, projects, and actions of the Board outside of its meetings.
14. Maintain the highest standard of personal and professional conduct when representing the Board. Avoid conflicts of interest and appearances of conflicts of interest.
15. Make decisions for the good of the entire industry.