



NATIONAL MANGO BOARD FROZEN FOREIGN PRODUCER NOMINATIONS

September 3, 2019

The National Mango Board (NMB) is seeking nominations from frozen mango foreign producer industry members to fill one (1) member seat on the NMB for terms beginning January 2020.

According to the Information Order, in order to be eligible to serve on the Board as a foreign processor of frozen mangos or foreign processor, any person must be engaged in the preparation of frozen mangos for market to the United States and/or who owns or shares the ownership and risk of loss of such mangos; and who exports frozen mangos to the United States.

Once eligible foreign producers have been identified, those foreign producers' names will be submitted to the Secretary of Agriculture (Secretary) for selection. The Secretary will then appoint one (1) foreign producer member to serve on the Board.

Nominations documents must be received by NMB no later than 5:00 p.m. EST. on **Friday, September 20, 2019.**

Submission of Nomination to NMB

Once nomination forms are completed, please email, fax, or mail to NMB. **Only Original background forms must be mail to NMB.** Incomplete or unsigned information will not be accepted. If you have any questions concerning this process, please contact Anna Deschamps-Polonia, NMB Operations Specialist.

Mail to:

National Mango Board
Attn: Anna Deschamps-Polonia
3101 Maguire Blvd, Suite 111
Orlando, FL 32803

Tel: (407) 629-7318, Ext. 112
Fax: (407) 629-7593
Email: apolonia@mango.org

NOMINATION FORM FOR FOREIGN PROCESSORS AND IMPORTERS OF FROZEN MANGOS**NOMINATION TO SERVE ON THE NATIONAL MANGO BOARD**

(Under the Mango Promotion, Research, and Information Order (7 CFR Part 1206))

The Mango Promotion, Research, and Information Order provides that frozen mango importers and foreign processors of frozen mangos may submit nominees to serve on the National Mango Board. Importers of frozen mangos may submit their names for consideration to serve on the National Mango Board. Foreign processors of frozen mangos or organizations may submit nominees to serve on the National Mango Board.

Attach a separate sheet if additional space is needed. Please submit a separate form for each nominee.

NAME, BUSINESS ADDRESS, AND TELEPHONE NUMBER OF NOMINEE

CHECK ONE

 FROZEN MANGO IMPORTER

Importer means any person importing mangos into the United States in a calendar year as a principal or as an agent, broker, or consignee of any person who produces or handles mangos outside of the United States for sale in the United States, and who is listed as the importer of record for such frozen mangos. Eligible nominees must import 200,000 pounds or more of frozen mangos annually

 FOREIGN PROCESSOR

Foreign processor of frozen mangos or foreign processor means any person:
 (1) Who is engaged in the preparation of frozen mangos for market to the United States and/or who owns or shares the ownership and risk of loss of such mangos; and
 (2) Who exports frozen mangos to the United States.

NAME AND MAILING ADDRESS OF PARTY OR ELIGIBLE ORGANIZATION SUBMITTING NOMINATION

NAME OF RESPONDING OFFICIAL (PRINT)

SIGNATURE

TITLE OF RESPONDING OFFICIAL (PRINT)

DATE

RETURN ORIGINAL TO: NATIONAL MANGO BOARD
 3101 Maguire Blvd., Suite 111
 Orlando, FL 32803

DIVERSITY STATEMENT

The National Mango Board (NMB) encourages industry members without regard to race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, size of business/operation, and marital or family status or other basis protected by U.S. law to participate in NMB activities and seek a position on the NMB.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-NEW. The time required to complete this information collection is estimated to average 15 minute per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: 1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; 2) fax: (202) 690-7442; or 3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

STATEMENT OF ELIGIBILITY & COMMITMENT

I certify that I am a foreign producer of mangos. If appointed as a board member to the NMB, I understand that I am expected to attend approximately three (3) in person meetings annually and three (3) committee meetings, either in person or via teleconference, per committee. I understand the NMB policy is to provide board members reimbursement for travel expenses that are deemed reasonable and necessary business costs.

(Please type or print)

Company/Business Name: _____

Nominee Name: _____

Title: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Business Telephone Number: _____ Fax: _____

Cellular Telephone Number: _____

E-mail: _____

Date: _____

Signature:

United States Department of Agriculture
ADVISORY COMMITTEE OR RESEARCH AND PROMOTION
BACKGROUND INFORMATION
National Mango Board

Privacy Act Notice

Public Laws 95-113 and 93-579 permit collection of the data requested on this form. The information is used to determine qualifications, suitability and availability for service on advisory committees or research and promotion boards/councils. The information will be used to conduct background clearances and/or for annual reports on advisory committees or research and promotion boards/councils. Failure to submit this information may result in non-selection of a prospective advisory committee member, board/council member or termination of the committee or board/council.

PLEASE PRINT CLEARLY OR TYPE

1. Name (Last, First, Middle) – Mr., Mrs., Miss., Ms., Dr.	2. Social Security Number: Are you a U.S. Citizen? (Mark yes or no) ____ (yes) ____ (no) If no, please provide passport number and issuing country: <i>(foreign citizens only)</i>
3. Residential Address (include ZIP code):	4. Business No. Home No: Cell or Mobile: Fax: E-mail Address:
5. Place of Birth (City and State, Country):	6. Date of Birth:

7. *This information is voluntary and data will not be used to grant preferential treatment:* (See last page for definition of categories.)

What is your Gender?	Ethnicity:	What is your Race? <i>Mark one or more</i>
<input type="checkbox"/> Male	<input type="checkbox"/> Hispanic or Latino	<input type="checkbox"/> American Indian or Alaska Native
<input type="checkbox"/> Female	<input type="checkbox"/> Not Hispanic or Latino	<input type="checkbox"/> Asian
		<input type="checkbox"/> Black or African American
		<input type="checkbox"/> Native Hawaiian or Other Pacific Islander
		<input type="checkbox"/> White

8. Company/Business Name:	8a. Are you a federally registered lobbyist?
9. Company/Business Address (include Zip Code):	9a. Occupation/Title:

10. To be Completed by Domestic Producers Only

How long have you been engaged in production of mangos? _____

How many pounds of mangos did you produce last year? _____

To be Completed by Foreign Producers Only

Do you export your mango crop to the U.S.? _____

How many pounds of mangos did you export to the U.S.? _____

Approximately what percentage of your mango crop did you export to the U.S.? _____

To be Completed by Foreign Processors Only

Do you export your frozen mango crop to the U.S.? _____

How many pounds of frozen mangos did you export to the U.S.? _____

10. (continued)

To be Completed by Handlers and Importers

How long have you been engaged in the **handling** of mangos? _____

How many pounds of mangos did you **handle** last year? _____

How long have you been engaged in **importing** mangos? _____

How many pounds of mangos did you import last year? (please specify fresh or frozen) _____

10a. If applicable, how long have you been engaged in farming or production, and what is the size of your farming operation. (i.e. List acreage and pounds produced by kind of crop, as well as, kinds and numbers of livestock?)

11. List your business experience. *(Use the Continuation Sheet for additional space to answer.)*

12. List education and any specialized experience. *(Use the Continuation Sheet for additional space to answer.)*

13. List applicable farm/handler/producer/importer or co-op member industry organizations (indicate whether a member or officer and how long affiliated).

14. List other affiliations and/or service as a community leader that would benefit you in your role as a member of the advisory committee or research and promotion board/council.

15. List any Federal advisory committee or board on which you are currently a member and the number of years you have served on that committee or board. *(To be completed by current Advisory Committee Members Only)*

16. List sources of income in excess of \$10,000 for the past calendar year from other than your primary employment. List only sources; do not show amounts of income from each source. *(To be completed by Advisory Committee Nominees Only)*

NOT APPLICABLE TO R&P BOARDS _____

17. Have you ever been convicted of a felony? (A felony is defined as any violation of law punishable by imprisonment of longer than one year). () Yes () No. If yes, please explain on the attached continuation sheet.

18. As a result of your participation in Federal programs, have any judgments been rendered against you? As a result of participation in any governmental programs relative to the purposes of the advisory committee or research and promotion board/council for which you are a nominee, have any civil or criminal actions been initiated against you?
() Yes () No. If yes, please explain on the attached continuation sheet.

19. Name as you would prefer it to appear on official correspondence.

Signature

Date

Continuation Sheet for Form AD-755

If you need more space for an answer, use this sheet. Please number each answer to correspond to the number on Form AD-755. When you have completed your answer(s), attach to Form AD-755.

National Mango Board

Name (Last, First, Middle) _____

Last 4 digits of Social Security or Passport Number: _____

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0001. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET center at (202) 720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

Definition of Ethnicity and Race Categories

Ethnicity:

Hispanic or Latino. A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

Race:

American Indian or Alaska Native – A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

Asian – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American – A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White – A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Two or more – A person having two or more origins in any race.



FREQUENTLY ASKED QUESTIONS REGARDING FROZEN MANGO NOMINATIONS

1. What is the deadline for submitting nominations?

*Nominations must be received at the NMB's office by **September 20, 2019***

2. Which positions are available for the upcoming frozen mango nominations?

The following positions are available:

- *Foreign Producers: 1 position*
- *Importers: 2 positions*

For a copy of the nomination packet please visit: <http://www.mango.org/en/nominations>

3. How is the process for frozen mango importers conducted?

- *NMB staff sends nomination packets to all known eligible importers of Frozen Mangos*
- *After receiving nominations from industry members, NMB staff sends mail ballots, listing the candidates in alphabetical order*
- *For each position, the nominee who receives the highest number of votes and the nominee who receives the second highest number of votes will be the nominees' submitted to the Secretary of Agriculture NMB staff send background forms to these nominees*
- *NMB staff submits the number of votes and background information forms for each candidate to the Secretary of Agriculture*
- *Out of the two nominees' names submitted for each position, the Secretary of Agriculture will appoint the NMB member*

4. Who is eligible to be nominated and/or to vote for importers?

All known eligible importers (importers of record that import 200,000 pounds or more of frozen mangos into the United States during the last calendar year).

5. How is voting for frozen importers conducted?

Voting is conducted by email, fax, and mail

6. How is the process for foreign frozen producers going to be conducted?

- *NMB staff send nomination packets to all known eligible foreign producers of frozen mangos.*
- *NMB staff submits the names of all candidates to the Secretary of Agriculture*
- *From the list candidates submitted, the Secretary of Agriculture appoints two NMB members*

DIVERSITY STATEMENT

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NATIONAL MANGO BOARD MEMBER ROLES AND RESPONSIBILITIES

1. Understand and comply with the Commodity Promotion, Research, and Information Act of 1996 (Act), the Mango Promotion, Research, and Information Order (Order), rules and regulations, and USDA guidelines.
2. Be dedicated to the mission, goals, and objectives of the National Mango Board (Board). Represent the members of the mango industry.
 - a. Act as ambassador of the NMB
 - i. Speak on behalf of the NMB
 - ii. Represent NMB to peers
3. Serve the industry impartially, making decisions based on the welfare of the industry as a whole rather than on personal or business considerations. To ensure fair and equal treatment of all industry peers in market promotion and research programs.
4. Regularly attend Board meetings and come prepared to discuss the issues and business to be addressed.
5. Select Board officers, committees, and subcommittees at the start of each fiscal period or at other appropriate times.
6. Appoint an executive committee and delegate authority to administer duties under Board direction and within Board policies.
7. Develop Board policies, bylaws and procedures for approval by USDA for Board implementation, and recommend amendments to rules and regulations under the Order, as necessary.
8. Ensure staff compliance with the Act, Order, rules and regulations, bylaws, Board policies and procedures, and USDA policies.
9. Develop programs and projects to carry out the mission of the Board (use a fiscal year marketing plan) and forward to USDA for approval prior to implementation. Enter into contracts or agreements to develop and carry out approved programs and projects. Secure USDA approval prior to implementation of contracts and agreements.
10. Demonstrate fiscal responsibility by performing the following: recommend an assessment rate; prepare fiscal budgets; amend budgets as necessary; set a reserve; ensure that the staff issues monthly financial reports and accurate records of Board actions and transactions; ensure that the books of the board are audited each fiscal year; and evaluate the effectiveness of all programs and projects to assure wise stewardship of industry funds.

11. Ensure efficient and timely enforcement of the Act and Order by staff; ensure identification, investigation/audit of violators and the complete documentation of cases and a timely referral of compliance cases to USDA.
12. Assist in securing qualified candidates for membership on the Board.
13. Promote industry unity. Advise the industry of the Board's mission, goals, objectives, projects and programs. Support the programs, projects, and actions of the Board outside of its meetings.
14. Maintain the highest standard of personal and professional conduct when representing the Board. Avoid conflicts of interest and appearances of conflicts of interest.
15. Make decisions for the good of the entire industry.